



**CROFTON CIVIC ASSOCIATION  
GENERAL MEMBERSHIP MEETING  
Crofton Elementary School Cafeteria  
January 12, 2026 – 7:00 PM**

**Present:**

**Board Members:** Anna O’Kelly, Stephen Tull, Brian Riley, James Kitchin, Meredith Schramm, Charles See, Charles Cook, Kitty Gross, and John Sullivan.

**Staff:** Martin H. Simon, Jim Harvey, Sgt. Sims, Cpl. Utzig, Cpl. Gable, Tara Gottschalck, Kathy Lavin.

**Announcements:**

President Anna O’Kelly opened the meeting with the Pledge of Allegiance.

The President announced that the meeting is being recorded to assist with the transcription of the minutes.

The Crofton Farmers Winter Market continues on January 17<sup>th</sup> and 31<sup>st</sup> at the Crofton Library from 9:00 AM to 1:00 PM. Stop by and get local and regional foods, crafts, and artwork. See [Croftonfarmersmarket.com](http://Croftonfarmersmarket.com) for details.

The CCA is hosting a Coffee with Candidates event on Wednesday, January 28<sup>th</sup>, from 6:00 PM to 8:00 PM at Chesapeake Coffee Roasters, 2100 Concord Blvd., Suite J, in Crofton. There will be free coffee tasting and tours of the Chesapeake Coffee Roasters roasting facility, where guests will learn how coffee is blended, flavored, and roasted. There will also be some light-fare food provided.

Candidates from both parties in the upcoming local elections will be available to meet residents, discuss ideas, and answer questions over a cup of coffee.

- Anne Arundel County Executive
- Anne Arundel County Council Districts 4 & 7
- Maryland General Assembly Districts 33B & 21
- Clerk of the Court

The event is free, but capacity is limited to the first 100 people to RSVP. Register today on our website at [Croftoncommunity.org](http://Croftoncommunity.org).

The CCA will hold its Board of Directors Elections on May 18<sup>th</sup> at Crofton Elementary School. The term of office is 2 years and begins on June 6, 2026. Anyone interested in serving on the Board of Directors can fill out a Declaration of Candidacy form on our website at

Croftoncommunity.org. Forms must be submitted to Town Hall or a member of the Elections Committee by 5:00 PM on March 30<sup>th</sup>.

Town Hall will be closed on Monday, January 19<sup>th</sup>, for Martin Luther King, Jr. Day. The next CCA Board Meeting is scheduled for Monday, February 9<sup>th</sup>, at 7:00 PM at the Library Media Center here at Crofton Elementary.

On February 23<sup>rd</sup>, 7:00 PM, at the First Baptist Church, we will be joined once again by the Bureau of Watershed Protection and Restoration folks at DPW for their presentation of Plan "C" of the Phase II Beaver Creek Restoration Project. All CCA members are invited to attend to learn about this revised proposal and ask questions of the engineers and decision makers.

The Annual CCA Easter Egg Hunt and Cherry Blossom Festival are scheduled for the same day, **Saturday, March 28<sup>th</sup>**. Please mark your calendars for these two extremely popular CCA events! The Easter Egg Hunt begins promptly at 12 noon at the side field of Crofton Elementary, so be sure to arrive a few minutes early with your bag or basket. The Easter Bunny will be there to greet the children. There will be 10,000 candy and prize ticket-filled eggs to find.

The Cherry Blossom Festival begins at 11:00 AM and goes to 2:00 PM and is located on the inner loop of Crofton Parkway between both entrances to Eton Way. There will be food trucks, arts and crafts, and live music.

**Crofton Library Events:** (see full schedule at AACPL.net)

- All Branches are Closed January 18<sup>th</sup> and 19<sup>th</sup> for Martin Luther King, Jr. Day

## **Review of CCA Bylaws Revision 2026 As read by President Anna O'Kelly**

At our CCA Board meeting in December 2024, I announced that we would be formulating a Bylaws Review Committee for 2025 to conduct a comprehensive review of the current CCA Bylaws. While those bylaws received individual amendments in 2008 and 2019, no comprehensive review had been conducted since 2002 and the Board felt it was time.

The CCA Bylaws Review Committee, consisting of myself, Stephen Tull, James Kitchin, Kathy Lavin (who also served on the 2002 committee), and attorney Chris Gowen, first met on March 20<sup>th</sup> of 2025 and over the ensuing months, we produced a series of drafts resulting in the document that is proposed here this evening.

I would like to thank my colleagues on the committee and Town Hall staff for their many, many hours of work dedicated to this project. Hopefully, everyone here has taken the time to familiarize yourself with the proposal that we posted on the CCA's website. Announcement of tonight's vote was made in the printed Advocate December 2025 newsletter that was mailed to all CCA members, as well as on all our social media platforms. The final revised Bylaws were published on the CCA's website January 10, 2026. Text highlighted in yellow indicates substantive changes made to the 2002 bylaws that were presented for a vote at the September

2025 General Membership meeting. After a failure to obtain a quorum of 75 members at that meeting, the Board made several additional changes that are highlighted in green. Since this revision was posted and distributed on Saturday, we realized that a substantive typo was made on page 19, Section 2. TAX DISTRICT BUDGET LIMITATIONS wherein the words “a simple majority of” were erroneously stricken when it was just the words “the members” that should have been. The proposed language should read, “Unless otherwise approved by an affirmative vote *of a simple majority* of at least 50 members...” This correction has been made to the proposed document. We apologize for the error.

As this was a truly comprehensive review and revision, it is impossible to go through every single change as there are minor formatting changes throughout the entire document. For example, in the Table of Contents, we changed lower-case letters to all caps and added dot leaders on each line for easier readability, as well as using a different indenting style throughout, also to improve readability. So, while these are technically “changes” to the amended 2002 version, they are not changes of substance, only style. But we have also proposed a significant number of substantive changes that I will go through with you, in order, unless you feel that you have sufficiently reviewed the proposed changes and are ready to vote now. May we see, by a show of hands, how many are ready to vote? And how many would like me to go through the substantive changes? OK, pretty even.

OK, I’ll try to get through this as quickly as possible!

Following that, we will entertain any questions or comments, consider any call for amendments to the main proposal, and call for a vote on the final package of changes. An affirmative vote of two-thirds is required for passage of the Main Proposal. A simple majority is needed for amendments to the Main Proposal. Eligible voters were issued orange ballots as you came in this evening. Should you have to leave early (as some have requested), you may cast your vote on the Main Proposal at any time by placing your ballot in the white box over there. By doing so, however, you agree that any amendments that might be voted on during the meeting after you leave will be tabulated including the way you voted on the ballot. In other words, if you vote YES on the printed ballot, and leave, your YES vote will count for all amendments that are voted upon subsequently. And vice versa should you vote NO. The purpose of this stipulation is to ensure at least 75 votes are cast even if fewer members than that stay for the entire presentation. Hopefully, most of you will be able to stay!

Our first order of business regarding the Bylaw Revision Proposal is for the Board to officially vote on presenting this Proposal to the Membership here this evening. As such, do I hear a motion “To present for a vote of the Membership this comprehensive 2026 Bylaws Revision Proposal”? (Jame Kitchin)... Is there a second?... (Chuck Cook). All in favor, please raise your hands... (Unanimous)

And with that, let’s get started with the review:

- Page 2, ARTICLE III: MEMBERSHIP, VOTING, AND MEETINGS, Section 3., QUORUM,
- Paragraphs (a) and (b) are deleted.
  - We are proposing that there shall be no quorum requirement for any and all votes of the Membership. A simple majority of the members that vote shall determine the matter presented. Additionally, we are proposing that members

may appear virtually so long as their identity can be verified. As evidenced at the September 2025 General Membership Meeting, it has been very difficult to get 75 members to physically come to these meetings, especially the cold January meetings where our budgets are presented. But, tonight is a rare exception! Not since the last amendment to these bylaws was made in 2019 have we had a quorum at a general meeting. Prior to that, it was 2008 when we amended these bylaws with the 4% budget cap. At most General Membership meetings, we only get a handful of members attending. So, the change is designed to make conducting the Association's business a little bit easier, with the expectation that a number of members will be present.

- This change is the result of the lack of a quorum at the September meeting. We had 43 members show up.
- Page 3, ARTICLE III, Section 4., VOTING, Subsection (b) 2 (i)
  - A sentence was added to clarify that the described voting restriction applies to both residential and commercial owners.
  - In subsection (c) (1) just below that, what was formerly (ii) has been deleted as a clerical clean-up of language that no longer applies due to the 2008 budget cap amendment and should have been eliminated back then but wasn't. This fixes that error.
  - In subsection (d) below that, the words "or matter" were added by our attorney
- Still on Page 3, Section 5. ANNUAL AND REGULAR MEETINGS
  - Language was added to allow for the flexibility of holding Board meetings both in person and virtually (of course, we already did this throughout the worst of the Covid period, so this is just making it officially allowable).
- Still on Page 3, Section 6. SPECIAL MEETINGS
  - The proposed requirement of written request signed by a number of at least 50 is specified. This replaces the current language that references a quorum.  
\*Should have been highlighted in green
- Top of Page 4, Section 7. NOTICE OF MEETINGS (d) through (g)
  - This is another area where we are trying to bring these bylaws into the 21<sup>st</sup> century. The old language in this section still referenced providing all notice of Membership meetings via "first class" mail or "personal delivery", something that has not been done here in decades. The new language recognizes how we do it now and provides for some flexibility in future years as we become more electronically engaged. Until we know that we can reach all CCA members electronically, we will still be using the bulk mail system to reach those for whom we do not have electronic permission.
- Still on Page 4, ARTICLE IV: OFFICERS, Section 2. QUALIFICATIONS

- This language clarifies that Town Hall staff may not serve on the Board as an Officer while employed by the District. The same language applies to serving as District Directors in ARTICLE 5.
- Just below that in Section 4. DUTIES OF OFFICERS, clarification is made in (a) 3 & 4 that it is a duty of the president to appoint the chairpersons of committees, rather than to appoint the committees themselves as currently written.
- Still in Section 4 but on Page 5, subsection (b)(5)
  - This calls for an additional duty of the vice president in the event there is a vacancy in the Treasurer or Secretary position to fill that role temporarily until a replacement has been made. This simply clarifies that the duties of Officers should be kept among that group of 4 and not delegated to a District Director.
  - Just below that in subsection (c) regarding the Secretary, in line (2) we changed “keep a roll” to “maintain the official listing” of Officers, Directors, and replaced “members” with “property owners” of the Association, as we have never maintained a complete list of CCA members. And in line 3 below that, we eliminated the words “and seal” as we no longer use an official seal of the Association (and haven’t in decades).
- Page 6, Section 6., RESIGNATION
  - We propose removing the second sentence that is currently in the Bylaws that reads, “Unless otherwise specified in the notice, the resignation shall take effect when received, and acceptance of the resignation shall not be necessary to make it effective”. We are suggesting the removal of this to allow for a “cooling off” period, if you will. In recent years, we had a Board member who tendered their resignation in writing but then days later regretted the decision and wanted to return. But because of the current Bylaw language, the Board didn’t feel it could take them back. We believe there needs to be some additional flexibility in this area.
- Page 6, Section 7., REMOVAL
  - This is perhaps the most consequential portion of our proposed revisions. The current Bylaws loosely define “cause” as being “consistent absence from meetings or other failure to fulfill the duties of the office”. Our proposal, as you can see, elaborates on that definition, including conduct to the detriment of the Membership, fraud, and theft, as well as a new Board Code of Conduct that we are developing and will roll out soon. The Code will also include language about various forms of harassment that we feel are intolerable.
  - The proposal also eliminates the requirement for a vote of the Membership to affirm the Board’s vote for removal. We believe that if two-thirds of the Board votes to remove one of its own, that should be sufficient, and not able to be overturned by the Membership. To my knowledge, there has never been an official removal of a member of the Board, perhaps in part, because of how

difficult the current process is designed. We believe this revision is an important improvement to that design.

- Page 7, ARTICLE V: BOARD OF DIRECTORS, Section 5. QUORUM AND REQUIRED VOTES
  - Subsection (a) highlighted in green, adds a clarifying sentence that “All official board votes require a quorum”. This has always been the practice, but our attorney felt it should be spelled out more clearly.
  - In Subsection 7 (d) below that regarding notice of Board meetings to members of the Board, this change is also modernizing the language to reflect electronic communication alternatives. It allows for email notice rather than first class mail or personal delivery. Obviously, we have been using email now for many years.
  - Also beginning on Page 7, Section 10., REMOVAL – This language now mirrors the language for removal of Officers from the previous page.
- Page 8, Section 11. VACANCIES
  - This revision doubles the time allowed to fill a vacancy on the Board from 30 to 60 days. Over the years, we have found it difficult to identify a suitable candidate in just 30 days. We also add language about posting vacancies to the CCA’s website.
- Page 8, ARTICLE VII: COMMITTEES, Section 1. STANDING COMMITTEES
  - We made two minor tweaks to the names of committees to more accurately reflect how we actually refer to those groups – Covenant Review vs. Covenant Enforcement, and Maintenance and Operations vs. Operations and Maintenance.
- Page 10, ARTICLE VIII: ELECTION OF OFFICERS AND DIRECTORS, Section 1., ELECTION DATES AND TERMS
  - A middle sentence was added to that paragraph – “The Elections Committee may allow for early or virtual voting so long as the process has been approved by the Board of Directors, and notice is provided to the Membership”. Again, this is to allow some flexibility for emerging technologies. We very specifically used the word “may” allow, rather than “shall” or “will”. Our community’s participation in Board elections is embarrassingly low. We would like to evolve with the times going forward. This change gives us some room to grow.
  - In Section 4, FILING AND NOMINATION PROCEDURES, subsection (b) we add the titles of the two official forms used by the Elections Committee.
- Page 11, Section 5., ELECTION PROCEDURES (a) and (b)
  - Changes here only require a Candidate’s Night to be held if there are contested races, allows for that event to be held virtually, and shortens the time for voting on election day by one hour. In years past, very few, if any, turn out in that first hour from 5:00 to 6:00pm, since the meeting doesn’t start until 7:00pm.
- Page 12, ARTICLE IX: ADMINISTRATIVE STAFF, Sections 1(a) and 2(a)

- These sections refer to the hiring and removal of both the Town Manager and the Comptroller. Currently, the Board President has the authority to hire these positions with the approval of the Board. However, current language also allows for removal of these positions by a two-thirds vote of the Board, thereby potentially usurping the desire of the President. Our revision eliminates that possibility by stating that, “The Town Manager (or Comptroller) shall serve at the pleasure of the President and may be removed at any time by the President upon an affirmative vote of two-thirds of the entire Board”.
- Also in this section, the word “Town” is added to the old “Manager” title in Section 1, and “Chief of Police” is added to subsection (c) (1) for clarity about the Town Manager’s duty of supervising the Chief.
- Page 14, ARTICLE X: CROFTON POLICE DEPARTMENT.
  - The heading of this section has been updated to eliminate use of the word “Force” to reflect the actual name of our department. In Section 1. (b)(2), language has been added to reflect the authorizing legislation that created the CPD and references the operating agreement we have with the Anne Arundel County Police Department, neither of which existed when these Bylaws were first drafted.
  - While we have had a Chief of Police for many years, the current Bylaws do not mention that title. Section 2.(c) corrects that and clarifies the Chief’s authority and reporting responsibilities. Section 2.(d) adds language regarding a vacancy in the Chief’s position.
- Page 15, ARTICLE XI: REFERENDUM PROCEDURES, Section 2. ALTERNATIVE VOTING METHODS (a) (d) and (e)
  - These areas refer to an additional method of recording a vote on referral by the Board, allowing for electronic voting via a secure online platform. Once again, it doesn’t mean that we are automatically going to start this tomorrow, it just allows us the flexibility to evolve as technology improves.
  - Deletion of last sentence of paragraph (d) removes the quorum language.
- Page 16, Section 3., REFERENDUM ON PETITION subsection (c)
  - We add email as an accepted method of delivering a petition to the President.
  - Below that in (d)(3) and (e), we add the Association’s website as another place to access a petition.
  - And (g) strikes the reference to a quorum and explains that a vote taken in this section that does not meet all the requirements of this section, shall be considered advisory only.
- Page 17, ARTICLE XII: FINANCIAL MATTERS, Section 1. IN GENERAL
  - We add the Comptroller for clarity on who is responsible for maintaining the accounts.

- Section 2. FISCAL YEAR, We add the Tax District for clarity that both the Association and the Tax District are on the same fiscal year.
- Section 4. BANK ACCOUNTS, We changed the name of this section from “DEPOSITORIES OF FUNDS” to BANK ACCOUNTS for simplicity’s sake and modified both subsections to reflect actual practice. Decisions about which banks to use have long been handled at the Finance Committee level, not the full Board. Additionally, we corrected the current language in (b) that reads, “payments from one account to another, as may be appropriate” to read, “payments from the Association accounts to the Tax District accounts, as may be appropriate” to clarify that there are no appropriate reasons for transferring money from the Tax District to the Association.
- Page 17, Section 6. INDEMNITY BONDS
  - We changed the current language that reads, “at least equal to” to “greater than” to reflect that requirement by Anne Arundel County.
- Page 18, Section 8. AUDITS & REVIEW OF FINANCIAL RECORDS
  - We expanded the title of this section from just “AUDITS” to better reflect the content therein.
  - Subsection (a) adds the alternative of using an audit committee instead of a CPA, as is now allowed by the County Auditor for special tax districts.
  - Subsection (b) and (c) slightly revise the language of the 2019 amendment for audits of the Association books by eliminating “unrestricted assets” from the equation for when an audit is required, as that never should have been included. It is only the annual revenue of \$50,000 or more that should trigger an audit. The revised language also simplifies the process, eliminating the confusing language about doing an audit “at least every third fiscal year” . Under the proposed revision, it is simple and straightforward: If we take in more than \$50,000, we do an audit that year. If we take in less than \$50,000, we just do a review.
- Page 19, ARTICLE XIII: BUDGETS, Section 1
  - The current Section 1 “TAX DISTRICT BUDGET – DEFINITIONS” has been eliminated as being unnecessary and the new Section 1 reflects what is in the current Section 2 with a slightly different name – TAX DISTRICT BUDGET. We delete “IN GENERAL” from the current title. The only change of note is the addition at the end of Subsection (b) 1 of listing the Budget Procedures on the Association’s website.
  - In Section 2, in order to increase or decrease the budget by 4% an affirmative vote of a simple majority of at least 50 members is required.
  - In Section 3. ASSOCIATION BUDGET (c) on page 20, we add making the budget available on the Association’s website.
  - Below that in (d), we add “by a simple majority vote” as there is currently no specificity for how the Board is to conduct the vote.

- Page 20, ARTICLE XIV: GENERAL PROVISIONS, Section 1. PARLIAMENTARY PROCEDURE FOR ASSOCIATION MEETINGS
  - Proposed language combines current Sections 1 and 2 to soften the requirement to use “Robert’s Rules of Order” as the parliamentary authority and instead gives the option for all meetings of the Association to be conducted under Robert’s or simply “in an orderly manner that permits its members a fair and reasonable opportunity to present issues, express views, and have matters decided”. The presiding officer shall still be the decider on questions of procedure.
- Page 20, Section 2. OPEN MEETINGS
  - In Subsection (a), we propose a change from the word “public” to “members of the Association” regarding who is entitled to attend Board or Committee meetings. This will allow for some degree of control over who can sit in at our meetings.
  - In Subsection (b) regarding executive sessions of the Board, we consolidate some of the language to tighten it up while not altering the meaning.
- Page 22, Section 4. EMPLOYEE MANUAL (b)
  - We added, “or as required by insurance providers” to the end of that sentence about amending the policy manual.
- Page 22, Section 5. BOARD OF DIRECTORS’ CODE OF CONDUCT
  - This is a new section added to reflect existence of this new document and that it will be available for review on the Association’s website.

At the conclusion of the presentation of proposed changes, the President invited members to present comments or questions.

### **Member Questions:**

Resident Eric Hatch expressed his discomfort with reducing the meeting quorum for voting from 75 to 50, even with virtual voting. Anna explained that the proposal is due to traditional low meeting attendance and gave the September General Membership meeting as an example where low attendance did not meet the quorum, and a vote could not be taken for the revised by-laws. Mr. Hatch does not agree with not hosting a Candidates Night with no opposing candidates because it decreases the opportunity for personal connection. Anna explained that there is no need if there is no one else running for that Board position. All information regarding the candidates is published in the newsletter and on the website.

Member LouAnn Dobbs asked what the 50-person quorum pertained to. Anna explained that 50 members are required to vote on the budget cap. We would normally expect at least 50 members to attend for this vote. Ms. Dobbs commented that more efforts should be made to increase meeting attendance, rather than reducing the quorum. She provided examples of reaching out to members at local events. Anna explained that this is already being done at the

Spring and Fall Festival on the Green events and the Cherry Blossom Festival. Meetings are advertised in our newsletters, the E-Advocate, and on our website and social media pages.

After several resident comments expressing concerns about reducing or eliminating the quorum requirement, James Kitchin pointed out that amendments could be offered to revise the proposal. Stuart Schmidt then moved to return the quorum required from 50 to 75 members for both in-person and virtual voting, where there are all references to a quorum. The motion was seconded by Lucille Seborg.

Following discussion by the members, Anna announced the motion to return the quorum to 75 that pertains to Article III, section 3, regarding Quorum, shall say “There shall be a quorum requirement of 75 members for any and all votes of the membership, a simple majority of the members that vote shall determine the matter presented. Members may appear virtually through the approved link provided by the Secretary so long as their identity can be verified.”

The number of votes in favor of the motion was 48. The motion carried.

A motion was made by member Chris Gowan to add an amendment to the voting process that would hold a vote on a specific item open for one week after a meeting if there isn't a quorum, in order to allow members more time for additional voting to reach the quorum. The motion was seconded by Brian Seborg.

After discussion, Anna announced the amendment shall say “after a meeting if no quorum was in attendance, a vote will be held open for up to one week (7 calendar days) to allow for additional voting to meet the quorum.”

The number of votes in favor was 56. The motion carried.

A motion was made by member Veronique Cole to strike the phrase “conduct to the detriment of the membership” from Article IV, Officers, Section 7, Removal; and Article V, Board of Directors, Section 10, Removal. She argued this phrase is too subjective and prejudiced. The motion was seconded by a member in the audience.

After discussion and agreement that clarifying language would be added to the Code of Conduct to address potential conduct to the detriment of the membership, a vote was held by the membership.

The number of votes in favor was 36. The motion carried.

With no further discussion, Anna asked members to complete their ballots.

## **FY2027 Budget Presentation - James Harvey**

Jim presented the FY27 CSCBD and CCA budgets. The fiscal year runs from July 1, 2026, through June 30, 2027. The final Budgets were published in the December edition of the *Advocate*, which was sent to the community by mail, and is also published on the website. Additional details will be provided upon request.

### **CSCBD Budget**

Jim discussed some budget highlights.

The budget expenses were reduced by 1.68% (\$23,000) since last year. The majority of these savings are due to insurance costs that have been reduced significantly, saving \$90,000.

There is a minor tax increase of .0053% tax increase. This is an average increase per home of \$35. Taxes increased even as expenses were reduced because of a structural deficit, which we are working down to zero.

There is a 2.8% COLA for employees based on the Federal rate. There is up to a 3% merit increase per employee based on evaluations.

The bulk of the revenue comes from property taxes.

The largest expenses are the police department.

Maintenance and Operations cover the maintenance of the grounds, and small equipment purchases.

Recreation Programs cover a number of events that run throughout the year.

Admin Services includes Town Hall staff who are responsible for the coordination of contractors, communications, and policy issues.

Overhead is minimal at \$85,000, including the \$2,000 administrative fee the county charges for the tax district.

The Reserve Fund is maintained for various functions and long-term savings for things such as the replacement of police vehicles, the replacement of the maintenance truck, and the replacement of park equipment.

There is an ADA compliance fund for the current Town Hall building. At present, we are not required to follow compliance regulations; however, we have explored potentially relocating to the Village Green or new construction on property we own that would be ADA-compliant and have a suitable community meeting space.

### **CCA Budget**

Jim presented the CCA FY27 Budget, which is separate from the tax district budget. The CCA can reimburse the tax district for expenses, but tax district money cannot be transferred to cover CCA Expenses for covenant enforcement total \$4,600.

Recreation expenses include the \$2,500 grant from Anne Arundel County for the Summer Concert Series.

Last year, the CCA expenses went over the \$50,000 limit because of the Crofton 60<sup>th</sup> Anniversary celebration. This requires an audit and a long Form 990 tax form.

Miscellaneous Expenses include the banners along Crofton Parkway. People pay the CCA for their banners, and the CCA covers the hardware costs.

Cash Assets: Jim explained that donations made for a specific reason can only be used for that reason. For example, the \$6,500 donated for Covenant Enforcement can only be used for that.

The Recreation Escrow was established by the Board. When we began the 60<sup>th</sup> Anniversary Program, \$3,400 of seed money was used. There is \$5,000 set aside for the 70<sup>th</sup> Anniversary Program.

Arundel County gave us money for the Forest Conservation Easement. They planted 1,600 trees at the front property. The funds for the easement are currently in a Certificate of Deposit. The Non-Cash Assets refer to various CCA-owned properties around the community, such as Lake Louise, the Enclave, and the parks. These properties were valued at \$3.5 million when last assessed.

### **Citizen Comments**

Resident Sheliah Bradley requested that the booth markings for the upcoming Cherry Blossom festival be non-permanent. Jim apologized for this last year; he was under the impression that the paint used was non-permanent. We will be switching to signs this year.

Resident Johua Johnson of Walleye Drive commented about the upcoming meeting from county DPW regarding the latest version of the Beaver Creek Restoration Project. He is concerned that the area nearest his residence is very narrow and that the revised plan will not make much difference. He further noted that the golf course portion, which is not being done, has twice the sediment runoff impact of their section. If it is so urgent, why was there no backup proposal for the golf course? The golf course phase does not adversely affect residents like the phase 3 plan does. He would like these questions to be passed to county representatives before the meeting if possible.

Resident Petra Bradly of Carlyle Drive commented on the new parking regulations on Crofton Parkway. These regulations prevent her and her family from parking behind her home on Tuesdays and Thursdays between 3:00 and 5:00 PM. Her one parking space allocated by her community does not accommodate the four vehicles in her family. She requested that her

parking spaces be returned. She has since contacted the Town Manager, who directed her to DPW. She contacted a county council member and DPW, who directed her to the Town Manager.

Anna responded by reading the minutes of the April 2024 Board meeting with guest speaker Erik Terry, Anne Arundel County Chief, Traffic Engineering:

“Martin, Chief Jett, and Cpl. Sims met with Mr. Terry about problem parking concerns in the community. There are large commercial vehicles, recreational vehicles, and boats parked in areas that create unsafe traffic situations that limit site lines. Vehicles are allowed to park on these public County roads, however, the County along with the Crofton Police Department can place time restrictions on some of the more problematic areas.

A summary of suggestions for the identified areas of concern along Crofton Parkway by Mr. Terry was sent to the Board. The areas identified were Duke of Kent to Dryden Way, Knightsbridge Turn, Urby Drive, Walleye Drive, and Crawford Boulevard. The Board and Chief Jett agree with all but one of the actions proposed and would like Mr. Terry to begin working on the appropriate signage and community outreach as soon as possible. After discussion, Location 2 of the proposal, Crofton Parkway at Knightsbridge Turn, will not be supported. Traffic Engineering will first notify the residents in writing of the upcoming revised parking rules in the community. Jim added that the information will be announced in the E-Advocate. Mr. Terry added that signs will be posted ahead of time.

A resident asked about the possibility of the implementation of a 72-hour parking restriction. Mr. Terry responded that the County police would have to agree with the proposal and create a program for enforcement. Chief Jett commented that the Crofton police would like to try this time restriction plan at all locations first. He believes that with additional police personnel, this plan will be enforceable.”

Anna continued explaining that this parking enforcement is a safety issue, and the number one complaint received by the police department. She suggested that when the Chief returns from vacation, they meet and determine a more equitable solution.

Resident Samuel Bradley commented further that his disabled elderly neighbors now must park across Crofton Parkway because they are limited to one parking spot in their community. He proposed enforcing the county’s oversized vehicle restrictions rather than restricting parking times. He believes these larger vehicles are over the weight limit. Martin commented that there are size and weight restrictions on county roads; however, the vehicles of concern do not violate these restrictions. He further explained that the CCA has been trying for years to get the County Council to enable the tax district and the Crofton Police Department to enforce our own specific parking regulations. There has been no support for this on the County Council. We are doing everything we can within the law, as currently written, to effect change in these areas.

The number one complaint to Town Hall is about the proliferation of these oversized vehicles: Trailers, Commercial Vehicles, and Recreational Vehicles. He encouraged concerned residents to meet with Chief Jett about their concerns.

A resident suggested that once a month, street sweeping can be an excuse for individuals to move their vehicles rather than the interruption of his parking twice per week. Having elderly people walk across Crofton Parkway during rush hour is a safety hazard. He will be bringing this matter to the attention of all local representatives. The parking restriction signs are lowering his property value. He included that there should be limited parking at the school, school bus stops, and fire hydrants. Martin responded that the CCA worked with DPW representatives in identifying the worst problem areas. It was the county traffic engineers who determined the distances to intersections. The CCA requested the placement revert back to the one-hundred-fifty-foot section between Duke of Kent Drive and Dryden Way, which has no parking restrictions, in hopes of bringing back some of the previous offenders that moved up the road in order to bring it away from people's views from their homes. He continued that he would bring these concerns back to DPW. As of last week, there was only one person who showed concern. The resident requested that his parking be returned.

Resident Veronique Cole agrees with her neighbors and has concerns for her elderly neighbors with regard to their restricted parking. She expressed concern for the safety of area children and asked if speeding on Crofton Parkway can be enforced. She suggested using parking stickers that would allow residents to park in the restricted areas. Martin explained that the CCA does not have the authority to do this, since these are county roads. This would have to be supported by the County Council. Martin agrees that the community and the Board should continue discussions on this matter. As Public Safety Chair, Brian will set up a Public Safety meeting with dialog for concerned residents about parking issues. Martin asked interested residents to please reach out to him directly.

Resident Tim Fitzmaurice of Crofton Parkway commented on the vehicles speeding on Crofton Parkway. He requested additional speeding enforcement by the police department. Martin responded that the police are aware of speeding vehicles in the area, and patrol Crofton Parkway and the side streets of the community regularly. Brian encouraged the resident to contact Town Hall for information on the next public safety meeting.

Anna announced that due to the meeting running over our time allotment, the Board meeting portion of the agenda will be postponed to the next meeting. She thanked everyone for attending and voting on the By-laws.

The meeting was adjourned.

*Meeting minutes completed by Tara Gottschalck, Administrative Assistant (February 12, 2026 )*

MS/JH/JJ(tg)